



**Our Lady of Guadalupe
ACTS Core Meeting Notes
October 18, 2007
ACTS Core Retreat**

Members Present: Carlos, Ralph, Kathleen, Vince, Jim, Mary, Roni, Margaret, Olivia, Isabel and Evelyn

Members Absent: John, Coby and Erik

Guests: Sally Armonta, Letty Perez

Opening Prayer:

Carlos led us in prayer.

Reading of Minutes:

Minutes were distributed from October 10th. Carlos asked that we take a few minutes to go over the minutes. Jim motioned to accept the minutes, Olivia seconded. Minutes were passed.

Carlos thanked those of us that participated in the Living Rosary.

Sally Armonta

Sally received a phone call from Edie Merla, the co-director from the last teens ACTS Retreats, regarding Small Faith Community for the teens. Edie wanted to know if it would be ok to go ahead and start forming the SFC from this year's teen retreat. Question was also asked if Gustavo Rodriguez, the OLG youth minister would need to be lead on this. It was agreed on that he definitely needs to be involved since he is the Youth Minister, it was also agreed that it was only the retreats that were on hold not SFC. Sally asked who should be the one talking to the office; the suggestion was made that it would be better coming from the Core President. Carlos agreed that he would call and speak with Friar about SFC being formed for this retreat with the understanding SFC would meet once a month, here at Guadalupe and that Gustavo would be a part of it.

Letty Perez – Thanksgiving Reunion for the ACTS Community

The team and retreatants of the last Spanish Women's retreat had an idea to have a Thanksgiving reunion where all people who have attended an ACTS Retreat would come together in Thanksgiving. This would be a great time and idea to get the "fire burning" within the ACTS Community. The date of the reunion will be at 7 pm on Saturday, November 10th. It will be held right after the 6:15 pm Mass. This will be not only for the people who have attended a retreat, but also their families.

Carlos stated that he felt there was sufficient money in the budget to fund the mail out and supply the paper products for the event. Carlos asked if anyone on Core could help Letty, and be part of the committee. Roni volunteered to help. Carlos will call the office and talk to Sylvia Castro to make sure that this event will be ok.

Action Items: Friar Francisco will be invited and will be asked to say the opening prayer. Core will then introduce themselves (who we are and what we do). Evelyn will work on the flyer (which will be mailed out), Isabel, Gracie Garcia, Letty Perez and others will print the flyer. A group will get together one day at the office to prepare the flyers for mailing. Mary will check to see if Evelyn can use her computer.

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ACTS Choir participation for All Souls Day

Marti wants to know if the ACTS Choir can do the music for All Saints Day. Ralph will talk to Coby about setting it up. Coby will then get the musicians together, and Greg Kreth will pick the music.

Financial Report

Kathleen share the general retreat budget of \$1,300, which includes Thursday night meal, Agape, and the Sunday Reception, plus we now have to pay a special events coverage (insurance) for each retreat. ACTS general fund for each retreat is \$2,055 and that is what ACTS pays for, i.e., retreat center, Friday and Saturday meals, one Sunday meal, and the donation to the chapel/church that is used plus the special events coverage. It was decided that at this point the registration fee would not be raised; however, this can be revisited when necessary.

David Kauffman Concert:

Carlos briefed core members that weren't present at the last meeting about this year's David Kauffman concert. Mr. Kauffman is now asking for a \$1000 fee to perform, plus whatever is collected in the "love offering" or if we choose not to do a "love offering" then his fee would be \$1,800. Question was asked that if we paid his fee then collected a "love offering" could we keep that. The way that it was originally presented if a love offering is collected then it goes to David Kauffman. There was talk about asking for a donation to get into the concert; however, this concert has always been a free concert so it didn't seem like a good idea to begin charging. Carlos said that maybe at this time we would say "No" to the concert and by saying no it would only be to the date, not to never being able to fund a concert. Kathleen made a motion that we not sponsor the David Kauffman concert, at this time, Margaret seconded. Motion passed. Jim Castro will advise Cindy of our decision.

Inventory Specialist

Sally Armonta has expressed an interest in the inventory specialist position. She asked if she could get a team together and was advised that she really needed to do that. Evelyn will make a copy of the Inventory Specialist Job Description and provide it to Sally. Sally was welcomed as the new inventory specialist.

Distribution of duties between Retreat Support Team and Retreat Liaisons

Description of duties was read from the ACTS Chapter. It is felt that the E&I issue is keeping many people from being more involved. Areas where help is needed is for the Sunday reception, help with the luggage, etc. Community has to be more involved in send-off. Directors need to let the retreat support committee handle their assignments. From now on Retreat Support will meet with the retreat director, co-directors from the beginning to advise them of what they handle. There has to be a lot more clarification on the issue of retreat support, liaisons, their duties and other duties of committees.

Next Core Team Meeting: Next meeting will be on Wednesday, November 7, 2007.

Meeting was adjourned and we closed in prayer.

Respectfully submitted by

Evelyn Escobedo, Core Team Secretary