



**Our Lady of Guadalupe
ACTS Core Meeting Notes
July 5, 2007**

The meeting opened with a prayer/scripture reading and song led by Carlos Gonzalez

Members Present: Isabel Torres, Mary Guerra, Olivia Montez, Eric Villarreal, Margaret Garcia, John Adams, Ralph Briceno, Art Cardenas, Carlos Gonzalez, Evelyn Escobedo, Kathleen Kreth, Coby Ramirez, and Jim Castro

Guests: Sylvia Castro, Ray Saldana and Herb Mokarzel

Review of June 20th Minutes – Carlos asked group to take a few minutes to read/review minutes from our last meeting. Olivia motioned to accept minutes, Isabel seconded – motion passed.

Define Office & Core Roles & Responsibilities - Sylvia Castro spoke to group about ensuring that relationship between the office and the new core team starts off on good footing.

- She will be the point of contact at the office if there are questions or concerns. She wants the relationship to be sharing and collaborative on both sides.
- Discussed the ACTS Closet, Sylvia needed clarification on whom Core is authorizing to check out keys to the closet. Carlos advised that we would let the office (Sylvia) know as soon as the decision has been made. Kathleen advised Sylvia that there is a job description for the Inventory Specialist who is Ann Arnett
- Sylvia also introduced Gustavo Rodriguez, OLG's new Youth Minister. Gustavo spoke about his experience in working with youth. Sylvia raised the question as to Gustavo attending the Teen ACTS Retreat being held in July. Gustavo has attended various retreats; however, he has not attended an ACTS Retreat. Core agreed that this should be discussed with Herb Mokarzel, the Teen ACTS Director. Sylvia also asked if the Youth Minister was going to be responsible for keeping the Teen ACTS SFC going.
- It was agreed that copies of all meeting notes would be distributed to her.

Fundraising – Ray Saldana, along with Sharon Briceno, Yvette Alvarado and Brea (?) presented the groups first fundraising event. Their proposal is to have a Teen Dance approximately a week after school starts. Flyers will be distributed, also counting on teens going to their schools and telling people about the dance. There will be a \$6 charge; kids will have to sign in. At no time will they be allowed to leave unless their parent comes to pick them up. John Adams asked the committee what was the realistic amount the group thought they could make; he also asked what the hall capacity was. Evelyn indicated that it would hold around 300 people auditorium style, but wasn't quite sure about the capacity with tables and chairs. Core thanked Ray and his committee and told them that we would let them know our decision as soon as possible.

Teen ACTS Retreat – Herb Mokarzel gave Core a status report. He said that team formation is really taking shape; the team has really bonded and is working as a team. They will have their day retreat at St. Edwards. He said the team has visited the retreat center at Jarrell and already have an idea how they will plan all the services. There are 10 Teens currently registered to attend, hopefully will be opening up slots to Holy Cross Catholic Church and St. Anthony in Buda. Carlos asked about security while the teens are on retreat, he also stated core's expectation that all of the teens

Teen ACTS Retreat (cont'd)

will be safe and that no one will be able to leave the retreat center. Art Cardenas wanted assurance that there would be enough chaperones and that they take their job seriously and keep vigilant. Kathleen asked Herb if more chaperones were needed and the question arose as to if they should be non-parents of the teens on team or retreat. Herb was asked if he had any concerns with new Youth Minister being at the retreat. He was assured that it would not be in a formal capacity. Discussion was held as to how the team would feel, Herb wanted to make sure that there was no disruption. The suggestion was made that the Youth Minister be there as a chaperone, or maybe take part in kitchen duties. Margaret said she felt that the Youth Minister should go as an "observer" to the Teen retreat. Eric made a motion that the youth minister attend the retreat and allow the director to decide on what capacity. Margaret seconded. Eric withdrew his motion after discussion among the group that the Youth Minister be allowed to go as a chaperone. John motioned that the youth minister attend as a chaperone, Isabel seconded. Motion passed. Ralph said that he would ask Sally who the chaperones to date are.

August 18th Core Retreat – Art said his goal for the Core retreat would be that of a team building session and would like to hold the retreat at the Oblate Renewal Center. Olivia moved that we hold the retreat in San Antonio and Mary seconded. Motion passed. Art will check on the availability for that date. Margaret moved that if the August 18th date is already taken that we take the first available date, Mary seconded. Motion passed.

Spanish Men's Retreat – Carlos advised Core that he had spoken with Joseph and that Joseph had spoken to someone in San Antonio that could help Lucio with the men's retreat. Lucio will schedule a meeting with the San Antonio men. Jim has spoken with Lucio several times and has told him to contact him or Coby if he had any problems, concerns, or needed anything. Question arose as to having retreat in the event that the Austin team doesn't get help from San Antonio. Everyone agreed that we should continue on with the retreat as planned.

Committee Reports – Carlos advised that beginning with the next meeting he will ask for committee reports from everyone. Wants to ensure that everything is on target and that if anyone needs help, has questions, etc. that they are heard.

The meeting closed at 9 p.m. with a prayer. The July 18th opening prayer will be led by Art.

Evelyn Escobedo
Secretary