

Our Lady of Guadalupe
ACTS Core Meeting
March 21, 2007

The meeting opened with a prayer/meditation led by Kathy at 7:00 pm.

Members Present: Evelyn Escobedo, Kathy Childress, Sylvia de la Rosa, Kathleen Kreth, Marcelino Gonzalez, Coby Ramirez, Joseph Montoya, Ralph Briceno, Mary Guerra, and Cristina Ramos.

Members Absent: Carlos Gonzalez, Jim Castro, and Joe Lopez.

Guests: Ray Saldana, Ann Arnett, and Susie Plyler.

ACTS Inventory: Ann expressed frustration to the Core at the inventory process in place. After cleaning up and reorganizing the ACTS inventory in the Church basement, Ann purchased some needed items and tried to place them in the bins. She was not allowed to check out the key to place the items in the bins. The church office stated that Core had requested that only the retreat directors or someone designated by those directors could have access to the key. Apparently, the church office was not contacted by the women's directors that Ann would be coming. There is some confusion between the church office and ACTS Core. It was suggested that the Core develop an inventory process and present it to the Church office. Sylvia suggested that the Core designate one person as the inventory chairperson and that that person's name be given to the office to avoid problems in the future. Joseph stated that the Core needs to write an inventory policy in writing and present it to the office. Ann and Kathy will meet to develop a policy and present it to the Core for approval on March 31 at our quarterly business meeting.

Fundraisers: Ray is in the process of establishing a fund-raising committee. He requested phone numbers of all ACTS members who have been on an ACTS retreat because he would like to develop a phone tree that can be used for fund raisers. Sylvia will provide a list of phone numbers to Ray. He is interested in having fund-raisers that promote fellowship. Ray wanted to get information from the Core about our needs, budget, restrictions, the new parish fundraising policy, etc., so that he can plan more effectively. Ray is also looking for women who might be willing to help on this committee. He will send a representative to our quarterly business meeting as we will have more information available at that time.

OLG ACTS Website: Sylvia suggested that we put more information on our website. John Mendoza is the web master for this site. The Core discussed putting our vision statement, a calendar, and the Core minutes on the website. Kathy moved that "the Core minutes will be emailed within five days of the meeting. Members will have two days to make corrections / approve the minutes. The approval of five members is needed before the minutes are officially approved". Sylvia seconded the motion. The motion passed.

Joseph suggested that a Core member write something for the website – Evelyn volunteered to do so. Jackie will be invited to submit something on the Durban retreat. Ralph will find someone to give a testimonial.

ACTS Women’s Retreat: Ralph is pricing a smaller tent (30 x 30) and chairs for use during the weekend. Jean Accord-Ramirez will be coordinating the Thursday night meal. Deanna Avalos will coordinate Send-Off. Natalie Villarreal will coordinate Candlelight. Jean Accord-Ramirez will also coordinate the return reception. Susie Plyler reported that the team’s day retreat will be this Saturday, March 24th. There are currently 28 parishioners and 6 non-parishioners registered for the April retreat. Sylvia provided the driver information form for the Women’s Retreat and the medical release form. Drivers (including team members) must fill out the required form, provide proof of insurance, and be 25 or older.

Summer Community Gathering: Sunday, June 3rd, was selected as the primary date. A secondary date was Saturday, June 2nd. Kathleen will find someone to coordinate this event. Kathleen presented information on three Austin parks. Sylvia made a motion (Mary seconded) that we hold the gathering at Richard Moya Park. The motion passed.

Lumen Gentium Award: Joseph recommended that ACTS Core nominate at least one person for this award. Marcelino nominated Joe Sanchez and he will email Sylvia some information about Joe. Because of the time, Joseph suggested that members think about this and email him with any other names.

Centennial Celebration: Joseph would like for ACTS to take the lead on a procession from the original site of Our Lady of Guadalupe to the current site on April 28th. Ralph moved (Evelyn seconded) that “OLG ACTS will support / participate in the Centennial Procession”. The motion passed.

Middle School Catechists: Joseph also reported that catechists are needed for the middle school students at OLG. Core members were asked to think about persons who might be willing to help with this ministry.

Our next meeting will be our quarterly business meeting, which will take place on Saturday, March 31st. This will also be the day of our Core Retreat. Joseph will check with Jackie and Debra on their availability for this date.

The meeting was closed with a prayer by Kathy at 9:35 pm.

Minutes approved on 4-4-07.

Kathy Childress
Secretary